MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY COUNTY OF MORRIS FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2020

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June 17, 2021

The Honorable Chairman and Members of the Morris County Municipal Utilities Authority Randolph, NJ

Dear Authority Members:

The annual financial report of the Morris County Municipal Utilities Authority (the "Authority") for the year ended December 31, 2020, is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Authority. To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the Authority. All disclosures necessary to enable the reader to gain an understanding of the Authority's financial activities have been included.

The annual financial report is presented in four sections: introductory, financial, single audit and comments and recommendations. The introductory section includes this transmittal letter, the Authority's organizational chart and a list of principal officials. The financial section includes the financial statements as well as the auditors' report thereon. The Authority may be required to undergo a single audit in conformity with the provisions of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance") and New Jersey's OMB Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid.* Information related to the single audit, including the auditors' report on internal control and compliance with applicable laws and regulations and findings and recommendations, are included in the single audit section of this report.

## **REPORTING ENTITY AND ITS SERVICES:**

The Authority was created in 1958 as a public body corporate and politic of the State of New Jersey by the Board of Chosen Freeholders of the County of Morris pursuant to N.J.S.A. 40:14B-1 et seq. The Authority was established to protect the County water supply and prevent further diversion to areas outside the County. The Authority is currently using two well field sites (Alamatong and Flanders Valley) and purchases water from Southeast Morris County M.U.A. The Authority supplies water to the Townships of Randolph, Roxbury, Denville, Jefferson, Parsippany-Troy Hills and Mine Hill, Boroughs of Mount Arlington and Wharton, the Southeast Morris County M.U.A., and the New Jersey American Water Company. The Authority provides reliable high quality supplies of potable water used for drinking, irrigation, fire protection and other purposes. The Frank J. Markewicz pump facility, located in Randolph Township, is the primary operating and monitoring facility for the water operations.

On September 23, 1987, the Board of Chosen Freeholders of the County of Morris designated the Authority as the agency to design and construct a solid waste system, including transfer stations, solid waste disposal facilities and other facilities for the collection, treatment and disposal of solid waste. This is to be accomplished in accordance with the solid waste management plan of Morris County, as amended from time to time.

The Honorable Chairman and Members Of the Morris County Municipal Utilities Authority Page 2 June 17, 2021

# <u>REPORTING ENTITY AND ITS SERVICES</u>: (Cont'd)

Trash transfer facilities are located in Parsippany Troy-Hills and Mount Olive Townships. These facilities, located in the east and west portions of the county, process and stage all trash from Morris County for transport to landfills located outside of New Jersey, primarily Pennsylvania. The Authority also provides pickup services to municipalities and commercial entities for recyclable materials, e.g. paper of various types, as well as plastic, metal and glass containers. The Authority also provides vegetative waste processing at sites in Parsippany Troy-Hills and Mount Olive Townships. These sites accept from various sources - trees, branches, grass, leaves, and process these materials into mulch and compost. The end products are sold to county residents and landscapers. The Authority also operates a household hazardous waste collection facility located at the Mount Olive transfer station. This facility accepts hazardous waste from residents and businesses and ships it for processing to various companies. Lastly, the Authority also provides recycling educational programs aimed at schools and the business communities.

The Authority is a legally separate organization, whose members are appointed by the Board of Chosen Freeholders. Financial transactions are processed and accounted for by the Authority's financial administration. In the past the County has provided the Authority with long term loans for capital and operating needs. The County also issued bond anticipation notes for the acquisition of the transfer stations. This debt was not interest free and was paid by the Authority. The Authority should be considered a component unit of the County of Morris under the provisions of Governmental Accounting Standards Board Codification Section 2100 "Defining the Financial Reporting Entity".

# **General Trends and Significant Events**

## Water Division

- Advanced long-term evaluation of water supply needs for current and potential customers within the County for future water supply forecast.
- Completed construction of the Markewicz Pump Station Electrical/Pumping System upgrades.
- Initiation of construction for Mt. Arlington tank rehabilitation and associated booster station and isolation needs.
- Advanced contract discussions with Southeast MCMUA and New Jersey American Water regarding water supply contracts.

## Solid Waste Division

- Annual disposal tonnage at transfer stations decreased due to COVID-19 impacts.
- Completed construction of major repairs (tip floor) for Parsippany transfer station.
- Single Stream recycling costs began to fall due to COVID-19 impacts.
- Morris County continued to exhibit region leading recycling rate, meeting NJ goals.
- Executed a contract with J.P. Mascaro & Sons for transfer station, transportation and landfill services for five years.
- Entered into new indexed-based recycling contract.
- Worked with transfer station contractor to perform routine facility maintenance and repair prior to termination of old transfer station contract.
- Renewed most curbside recycling contracts for 5 additional years based on flat fee contracts for towns.

The Honorable Chairman and Members Of the Morris County Municipal Utilities Authority Page 3 June 17, 2021

During 2020, the Authority experienced the following:

- Conducted a successful reverse online auction to secure a competitive two-year electricity contract.
- Continued use of public contracting opportunities (Co-ops simplifying procurement process).
- Auctioned and sold vehicles and equipment no longer in use while continuing to purchase replacements as planned.

<u>CASH MANAGEMENT</u>: The investment policy of the Authority is guided in large part by state statute as detailed in "Notes to the Financial Statements", Note 4. The Authority has adopted a cash management plan which requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are secured in accordance with the Act.

<u>RISK MANAGEMENT</u>: The Authority carries various forms of insurance, including but not limited to general liability, excess liability, automobile liability and comprehensive/collision, hazard and theft insurance on property, contents, and fidelity bonds which are covered under the Morris County Insurance Fund and described in the "Notes to Financial Statements", Note 7.

# **OTHER INFORMATION:**

**Independent Audit** - State statutes require an annual audit by independent certified public accountants or registered municipal accountants. The accounting firm of Nisivoccia LLP, CPAs, was selected by the Authority. In addition to meeting the requirements set forth in state statutes, the audit also was designed to meet the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance") and New Jersey's OMB Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid.* The auditors' report on the financial statements is included in the financial section of this report.

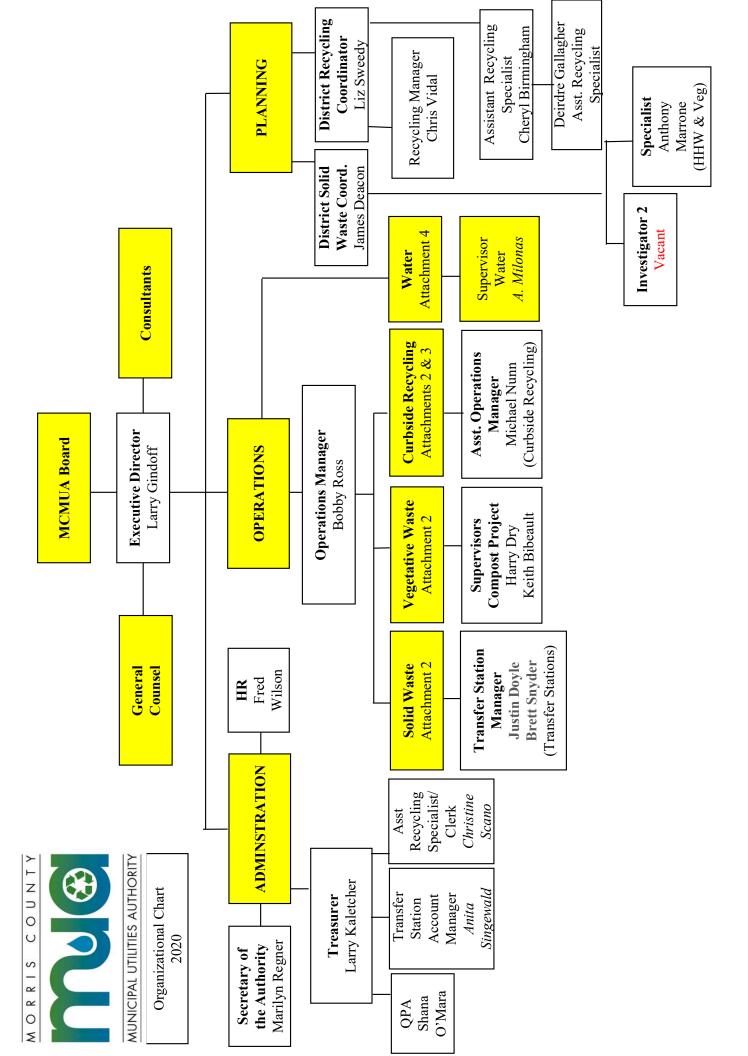
## ACKNOWLEDGEMENTS:

We would like to express our appreciation to the members of the Morris County Municipal Utilities Authority for their concern in providing fiscal accountability to the citizens of Morris County and thereby contributing their full support to the development and maintenance of our financial operation. The preparation of this report could not have been accomplished without the efficient and dedicated services of our financial and accounting staff.

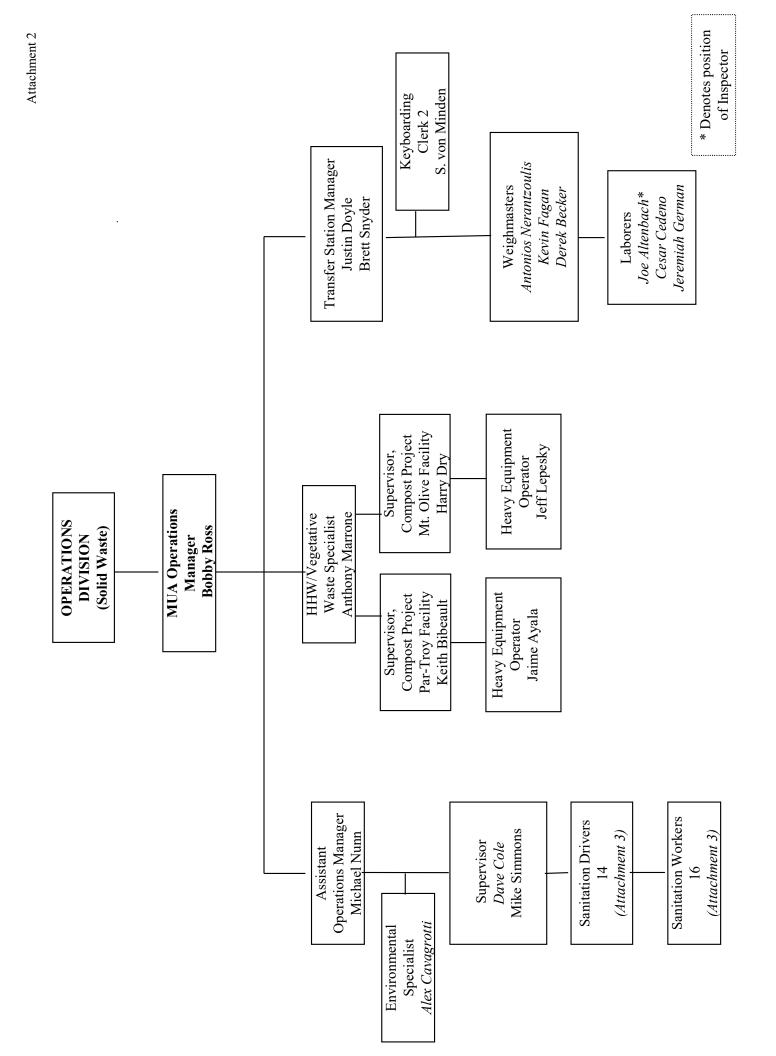
Respectfully submitted,

Lang Kolott

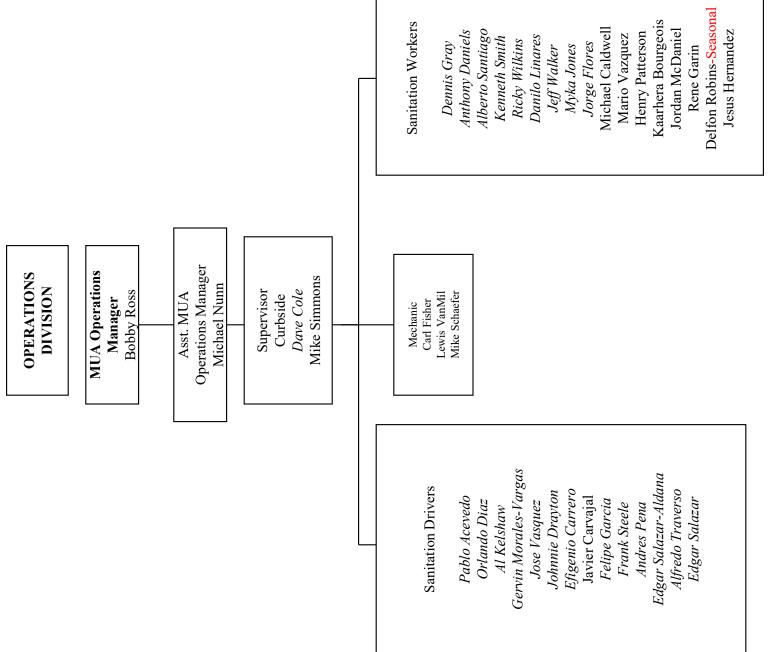
Lawrence A. Kaletcher Treasurer

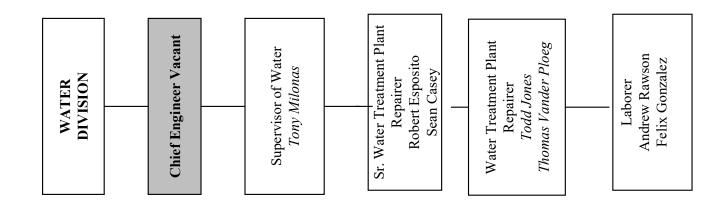


Revised 12/31/2018









# MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY <u>ROSTER OF OFFICIALS</u> <u>DECEMBER 31, 2020</u>

## **Board Members**

Christopher Dour	Chairman
Fletcher Platt	Vice Chairman
James J. Barry, Jr.	Board Member
Frank Druetzler	Board Member
Laura Szwak	Board Member
Dr. Dorothea Kominos	Board Member
Dr. Arthur Nusbaum	Board Member
Gene Feyl	Board Member
William Hudzik	Board Member

#### CONSULTANTS AND ADVISORS

# AUDIT FIRM

Nisivoccia, LLP 200 Valley Road, Suite 300 Mt. Arlington, NJ 07856

# ATTORNEYS

Joseph J. Maraziti, Jr., Esq. Maraziti Falcon LLP 150 John F. Kennedy Parkway Short Hills, NJ 07078

#### WATER CONSULTANT ENGINEERS

Suburban Consulting Engineers, Inc. 96 U.S. Highway 206, Suite 101 Flanders, NJ 07836

# FINANCIAL SECTION



200 Valley Road, Suite 300 Mt. Arlington, NJ 07856 973.298.8500

11 **L**awrence Road Newton, NJ 07860 973.383.6699

nisivoccia.com

Independent Member BKR International

# Independent Auditors' Report

The Honorable Chairman and Members of the Morris County Municipal Utilities Authority Randolph, NJ

# **Report on the Financial Statements**

We have audited the accompanying financial statements of the Morris County Municipal Utilities Authority, (the "Authority"), a component unit of the County of Morris, as of and for the year ended December 31, 2020 and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, as listed in the foregoing table of contents.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Authority's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

The Honorable Chairman and Members of the Morris County Municipal Utilities Authority Page 2

# **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Authority as of December 31, 2020, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

# **Other Matters**

## Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, which follows this report, the pension and post-retirement benefit schedules in Schedules 1 to 5 and the related notes be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Authority's basic financial statements. The accompanying supplementary information schedules and the schedules of expenditures of federal and state awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; and New Jersey's OMB Circular 15-08, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid, and the other information, such as the introductory section and statistical sections are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompanying supplementary information schedules and the schedules of expenditures of federal and state awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements themselves, and other records used to prepare the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information schedules and the schedules of expenditures of federal and state awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The accompanying introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

The Honorable Chairman and Members of the Morris County Municipal Utilities Authority Page 3

### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 17, 2021 on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

Mt. Arlington, New Jersey June 17, 2021

NISIVOCCIA LLP

Man C. Lee Registered Municipal Accountant #562 Certified Public Accountant

# MANAGEMENT DISCUSSION AND ANALYSIS

This section presents management's analysis of the Authority's financial condition and activities for the year. This information should be read in conjunction with the financial statements.

# **Financial Highlights**

Management believes the Authority's financial position remains strong. The Authority is well within its stringent financial policies and guidelines set by the Board and management. The following are key highlights:

- During year 2020, the Authority shipped 415,100 tons of solid waste to the landfills. This is 13,350 tons less than 2019 or a 3.12% decrease.
- In addition to the above, the Authority's recycling of various types of recyclable waste removed 13,379 tons from the waste stream. This is compared to 15,318 tons collected during 2019, which represents a 12.66% decrease. The Household Hazardous Waste (HHW) program eliminated another 144.01 tons of hazardous waste from the waste stream. This is significant for several reasons. The first being the removal of harmful chemicals which, if disposed of illegally, could impact the aquifer water quality. Also, it allows for the capture of precious metals used in the manufacture of computers and various other types of equipment.
- For the year 2020, the Authority delivered 1.696 billion gallons of potable water compared to 1.528 billion gallons delivered in 2019. This represents an increase of 10.99%.

## **Overview of the Financial Statements**

The Management's Discussion and Analysis (MD&A) serves as an introduction to, and should be read in conjunction with the financial statements and supplementary information. The Management's Discussion and Analysis represents management's examination and analysis of the Authority's financial condition and performance. Summary financial statement data, key financial and operational indicators used in the Authority's strategic plan, budget, and other management tools were used for this analysis.

The financial statements report information about the Authority using full accrual accounting as utilized by similar government activities. The financial statements include a statement of net position; a statement of revenue, expenses, and changes in net position; a statement of cash flows and notes to the financial statements. In addition, there are several supplementary information schedules.

The *statement of net position* presents the financial position of the Authority on a full accrual historical cost basis. The statement of net position presents information on all of the Authority's assets and liabilities as well as any deferred inflows or outflows of resources, with the difference reported as net position. Over time, increases and decreases in net position is one indicator of whether the financial position of the Authority is improving or deteriorating.

While the statement of net position provides information about the nature and amount of resources and obligations at year-end, the *statement of revenues, expenses, and changes in net position* presents the results of the business activities over the course of the year and information as to how the net position changed during the year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. This statement also provides certain information about the Authority's recovery of its costs. Rate setting policies use different methods of cost recovery not fully provided for by generally accepted accounting principles.

# **Overview of the Financial Statements (Cont'd)**

The *statement of cash flows* presents changes in cash and cash equivalents, resulting from operational, financing, and investing activities. This statement presents cash receipts and cash disbursement information, without consideration of the earnings event, when an obligation arises, or depreciation of capital assets.

The *notes to the financial statements* provide additional information essential to a full understanding of the Authority's financial statements.

The *supplementary information schedules* provide detailed comparison of budget to actual expenses and other information.

## **Financial Conditions**

The Authority's financial condition remained strong at year-end with adequate liquid assets, reliable plants and systems to meet demand, and a reasonable level of unrestricted net position. The current financial condition, technical support staff capabilities, and operating and expansion plans to meet anticipated customer needs are well balanced and under control.

The Authority's total net position increased from the prior year by \$3.51 million. The analysis below focuses on the Authority's net position (Table I) and changes in net position (Table 2) as compared to the prior year.

	Table I			
	Net Position			
			Increase/	Percentage of
	Decemb	er 31,	(Decrease)	Increase
	2020	2019	from 2019	(Decrease)
Current and Other Assets	\$ 63,114,867	\$ 55,619,764	\$ 7,495,103	
Capital Assets, Net	31,274,816	31,096,672	178,144	
Total Assets	94,389,683	86,716,436	7,673,247	8.85%
Deferred Outflows	6,700,901	5,967,860	733,041	12.28%
Current Liabilities	8,216,369	6,729,407	1,486,962	
Non-Current Liabilities	46,206,789	42,169,133	4,037,656	
Total Liabilities	54,423,158	48,898,540	5,524,618	11.30%
Deferred Inflows	5,888,327	6,516,098	(627,771)	-9.63%
Net Position:				
Investment in Capital Assets	31,274,816	31,096,672	178,144	
Unrestricted	9,504,283	6,172,986	3,331,297	
Total Net Position	\$ 40,779,099	\$ 37,269,658	\$ 3,509,441	9.42%

Total net position increased 9.42%. Investment in capital assets increased \$178,144 due to new Construction in Progress of \$1,231,019, and current year additions of \$546,321; offset by current year depreciation of \$1,599,196. Unrestricted net position increased \$3,331,297.

# **<u>Financial Conditions</u>** (Cont'd)

Changes in the Authority's net position can be determined by reviewing the following condensed Statement of Revenue, Expenses and Changes in Net Position for the two years.

	Table II			
	Statement of Revenue, Expenses and Changes in Net Position			
			Increase/	Percentage of
	Decem	ber 31,	(Decrease)	Increase/
	2020	2019	from 2019	Decrease
Operating Revenue	\$ 48,442,738	\$ 48,836,210	\$ (393,472)	
Nonoperating Revenue	1,036,843	1,468,740	(431,897)	
Total Revenue	49,479,581	50,304,950	(825,369)	-1.64%
Water Division	3,653,051	3,347,036	306,015	
Solid Waste Division	40,730,874	39,321,883	1,408,991	
Depreciation	1,599,196	1,486,396	112,800	
Total Expenses	45,983,121	44,155,315	1,827,806	4.14%
Change in Net Position Before				
Other Items	3,496,460	6,149,635	(2,653,175)	-43.14%
Other Items	12,981	(19,068)	32,049	168.08%
Change in Net Position	3,509,441	6,130,567	(2,621,126)	-42.76%
Beginning Net Position	37,269,658	31,139,091	6,130,567	19.69%
Ending Net Position	\$ 40,779,099	\$ 37,269,658	\$ 3,509,441	9.42%

## **Results of Operations**

**Operating Revenues**: Revenue from operations falls into several categories: Water Operations, Tipping Fees, Vegetative Waste, Household Hazardous Waste, Curbside Recycling, Water Other Receipts and Solid Waste Other Receipts. Water charges increased \$625,985 or 15.40%, tipping fee revenue decreased \$523,854 or 1.25%, vegetative waste revenue increased \$37,966 or 7.54%, household hazardous waste revenue decreased \$6,861 or 25.38%, curbside recycling revenue decreased \$602,614 or 26.56%, water other receipts decreased \$264 or 3.60% and solid waste other receipts increased \$76,170 or 187.30%.

**Non-Operating Revenues:** Revenue decreased \$431,897, or 29.41%, largely as a result of a \$335,238 decrease in interest on investments (due to lower interest rates during the COVID-19 pandemic) and a decrease of \$96,659 in grants.

**Capital Contributions and Grants**: Under the terms and conditions of a 1971 agreement with the County, the Authority is limited in its ability to incur long term debt. The Authority may issue temporary financing, i.e., Bond Anticipation Notes; however, the aggregate may not exceed \$5,000,000.

The Authority realized revenue of \$383,093 in State grants. Of this amount, \$250,710 was used to operate the household hazardous waste facility.

# **<u>Results of Operations</u>** (Cont'd)

**Expenses:** The Authority operates two trash transfer stations and a co-located household hazardous waste facility, as well as a curbside collection program which provides recyclable waste pickup and marketing for approximately half of the municipalities in the county. In addition, the Authority operates two vegetative waste facilities for the collection of such waste into processed compost and mulch for sale to residents and businesses. Lastly, the Authority operates and maintains a potable water treatment and delivery system.

Total operating and nonoperating expenses increased \$1,827,806 or 4.14% from 2019. Solid waste expenses increased \$1,524,404 or 3.81% and water expenses increased \$303,402 or 7.24%. Included in those amounts is depreciation, which overall increased \$112,800 or 7.59%. The increase in solid waste expenses is primarily due to an increase in contracted expenses for transport and disposal and transfer station operations, an increase in the change in net pension liability and related deferred inflows and outflows and an increase in capital improvements, an increase in the change in net pension liability and related deferred inflows and outflows and an increase in capital improvements, an increase in the change in net pension liability and related deferred inflows and outflows and an increase in the accrual of other postemployment benefits. The increase in water expenses is primarily due to an increase in capital improvements, an increase in the change in net pension liability and related deferred inflows and outflows and an increase in the accrual of other postemployment benefits; offset by a decrease in engineering services.

**Budgetary Highlights**: Over the course of the year, the Authority's Board of Directors approved amendments to the original adopted budget. Anticipated revenues and appropriations were increased from \$52,942,932 to \$53,070,036.

**Capital Assets**: As of December 31, 2020, the Authority had \$31.27 million invested in capital assets, including land, two transfer stations, a household hazardous waste facility, two vegetative waste facilities and a potable water treatment and delivery system. This amount represents an increase of \$178,144 from the prior year.

The following table summarizes the Authority's capital assets, net of accumulated depreciation and changes therein, for the years ended December 31, 2020 and 2019. These changes are also presented in Note 2 to the financial statements.

	Table III			
	Capital	Assets, Net of A	Accumulated Dep	reciation
			Increase/	Percentage of
	Decem	ıber 31,	(Decrease)	Increase/
	2020	2019	from 2019	(Decrease)
Land	\$ 2,801,724	\$ 2,801,724		
Construction in Progress	4,060,761	2,829,742	\$ 1,231,019	100.00%
Buildings, Building Improvements, Vehicles				
and Machinery and Equipment	60,721,786	60,175,465	546,321	0.91%
Total	67,584,271	65,806,931	1,777,340	2.70%
Less:				
Accumulated Depreciation	36,309,455	34,710,259	1,599,196	4.61%
Capital Assets, Net of				
Accumulated Depreciation	\$31,274,816	\$31,096,672	\$ 178,144	0.57%

# **Results of Operations** (Cont'd)

	Table IV				
	Outstanding Long-Term Debt				
			Increase/	Percent of	
			(Decrease)	Increase/	
	Dec. 31, 2020	Dec. 31, 2019	from 2019	(Decrease)	
Compensated Absences	\$ 472,070	\$ 425,810	\$ 46,260	10.86%	
Net Pension Liability	6,924,004	6,809,539	114,465	1.68%	
Net OPEB Liability	38,810,715	34,933,784	3,876,931	11.10%	
	\$ 46,206,789	\$ 42,169,133	\$ 4,037,656	9.57%	

Long-term Debt: In 2020, the net pension liability increased by \$114,465 and OPEB liability increased \$3,876,931.

**Cash Flow Activity:** The cash and cash equivalents at year-end 2020 increased by \$7,940,114, or 15.24% from the previous year. The Authority maintains an adequate cash balance to meet future emergencies and capital requirements.

**Factors Bearing on the Authority's Future:** The Authority's past and present daily operations include activities which are subject to extensive federal and state environmental regulations. Compliance with these regulations has not had, nor does the Authority expect such compliance to have, any material effect upon expected capital expenses, net position, financial condition or competitive position of the Authority. The Authority believes that its current practices and procedures comply with applicable regulations. The Authority's policy is to accrue environmental and related costs of a non-capital nature when it is both probable that a liability has been incurred and that the amount can be reasonably estimated.

The passage of the Highlands Water Protection and Planning Act, N.J.S.A. 13:20-1 introduces potential limitations to future demands of growth within the Authority's franchise area. The Act may also result in additional regulations involving Authority projects. These potential conditions are not expected to have any material effect upon the financial condition or competitive position of the Authority.

**Final Comments:** The Authority is developing a plan to meet future water supply demands within its franchise area. In addition, emergency backup provisions have been adopted with another Authority. Infrastructure improvements, vehicle and equipment replacement continue to be a priority of the Authority.

# MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY STATEMENT OF NET POSITION DECEMBER 31, 2020

# ASSETS

Current Assets:	
Cash and Cash Equivalents	\$ 31,695,294
Investments	28,359,495
	60,054,789
Tipping Fees Receivable	1,761,158
Vegetative Waste Receivable	121,198
Curbside Recycling Receivable	523,093
Household Hazardous Waste Receivable	30
Other Solid Waste Receivable	2,300
Water Charges Receivable	 652,299
Total Current Assets	 63,114,867
Noncurrent Assets:	
Capital Assets, Net:	
Sites (Land)	2,801,724
Construction in Progress	4,060,761
Depreciable Buildings and Building Improvements	
and Machinery and Equipment	 24,412,331
Total Noncurrent Assets	 31,274,816
TOTAL ASSETS	 94,389,683
DEFERRED OUTFLOWS OF RESOURCES	
Deferred Outflows Related to Pensions	647,848
Deferred Outflows Related to Other Postemployment Benefits Obligation	5,588,569
Pension Contribution Subsequent to the Measurement Date	 464,484
Total Deferred Outflows of Resources	 6,700,901

# MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY STATEMENT OF NET POSITION DECEMBER 31, 2020 (Continued)

# LIABILITIES

Current Liabilities:	
Accounts Payable	\$ 6,194,853
Contracts Payable	295,886
Unearned Revenue	53,134
Escrow Deposits	1,664,496
Security Deposit	3,000
Unearned Revenue	 5,000
Total Current Liabilities	 8,216,369
Non-Current Liabilities:	
Compensated Absences Payable	472,070
Net Pension Liability	6,924,004
Other Postemployment Benefits Obligation	 38,810,715
Total Non-Current Liabilities	 46,206,789
Total Liabilities	 54,423,158
DEFERRED INFLOWS OF RESOURCES:	
Deferred Inflows Related to Pensions	3,851,316
Deferred Inflows Related to Other Postemployment Benefits Obligation	 2,037,011
Total Deferred Inflows of Resources	 5,888,327
NET POSITION	
Investment in Capital Assets	31,274,816
Unrestricted	 9,504,283
Total Net Position	\$ 40,779,099

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT

# <u>MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY</u> <u>STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION</u> <u>FOR THE YEAR ENDED DECEMBER 31, 2020</u>

Operating Revenue:	
Water Charges	\$ 4,690,409
Tipping Fees	41,400,310
Vegetative Waste Receipts	541,742
Other Receipts - Water Division	7,066
Other Receipts - Solid Waste Division	116,837
Household Hazardous Waste	20,168
Curbside Recycling Receipts	1,666,206
Total Operating Revenue	 48,442,738
Operating Expenses:	
Water Division Expenses	3,653,051
Solid Waste Division Expenses	40,730,874
Depreciation	1,599,196
Total Operating Expenses	 45,983,121
Operating Income	 2,459,617
Nonoperating Revenue:	
State of NJ Grant Revenue:	
Clean Communities Grant	82,121
Recycling Enhancement Grant	300,972
Interest Earned on Investments	653,750
Total Nonoperating Revenue (Expenses)	 1,036,843
Change in Net Position Before Other Items	3,496,460
Other Items:	
Cancellation of Prior Year Accounts Receivable	(52)
Cancellation of Prior Year Accounts Payable	13,033
Total Other Items	 12,981
Change in Net Position	3,509,441
Net Position, Beginning of Year	 37,269,658
Net Position, End of Year	\$ 40,779,099

# THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT

### MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2020

CASH FLOWS FROM OPERATING ACTIVITIES Cash Received from Customers Cash Paid to Suppliers and Employees	\$ 49,275,691 (39,837,151)
Net Cash Provided by Operating Activities	9,438,540
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES Purchase of Capital Assets Construction in Progress	(546,321) (1,998,101)
Net Cash Used for Capital and Related Financing Activities	(2,544,422)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES Grants Received	392,246
Net Cash Provided by Noncapital Financing Activities	392,246
CASH FLOWS FROM INVESTING ACTIVITIES Interest on Investments	653,750
Net Cash Provided by Investing Activities	653,750
Net Increase in Cash and Cash Equivalents and Investments	7,940,114
Cash and Cash Equivalents and Investments - Beginning of Year	52,114,675
Cash and Cash Equivalents and Investments - End of Year	\$ 60,054,789
Reconciliation of Net Operating Income to Net Cash Provided by Operating Activities: Operating Income Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities: Depreciation Changes in Assets, Liabilities and Deferred Inflows and Outflows: Decrease in Tipping Fees Receivable (Increase) in Vegetative Waste Receivable Decrease in Curbside Recycling Receivable (Increase) in Household Hazardous Waste Receivable Decrease in Other Solid Waste Receivable (Increase) in Water Charges Receivable (Increase) in Water Charges Receivable Decrease in Deferred Outflows Related to Pensions (Increase) in Deferred Outflows Related to OPEB Increase in Accounts Payable - Operating Increase in Compensated Absences Payable Increase in Net OPEB Liability Increase in Net Pension Liability Increase in Deferred Inflows Related to OPEB Total Adjustments	$\begin{array}{c cccc} \$ & 2,459,617 \\ & 1,599,196 \\ & 261,402 \\ & (2,996) \\ & 325,671 \\ & (30) \\ & 2,300 \\ & (141,388) \\ & 242,687 \\ & (941,139) \\ & 1,835,341 \\ & 387,994 \\ & 46,260 \\ & 3,876,931 \\ & 114,465 \\ & 390,735 \\ & (1,018,506) \\ \hline & 6,978,923 \\ \end{array}$
Net Cash Provided by Operating Activities	\$ 9,438,540

THE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS ARE AN INTEGRAL PART TO THIS STATEMENT

#### Note 1 - Organization and Summary of Significant Accounting Policies

Authorization Legislation - The Morris County Municipal Utilities Authority, hereinafter called the "Authority", was created in 1958 as a public body corporate and politic of the State of New Jersey by the Board of Chosen Freeholders of the County of Morris pursuant to N.J.S.A. 40:14B-1 et seq. The Authority was established to protect the County water supply and prevent further diversion to areas outside the County. The Authority is currently utilizing two well field sites (Alamatong and Flanders Valley) and purchases water from Southeast Morris County Municipal Utilities Authority. The Authority is presently supplying water to the Townships of Randolph, Roxbury, Denville, Jefferson, Parsippany-Troy Hills and Mine Hill, Boroughs of Mount Arlington and Wharton, the Southeast Morris County Municipal Utilities Authority, and New Jersey American Water Company.

On September 23, 1987, the Board of Chosen Freeholders of the County of Morris designated the Morris County Municipal Utilities Authority as the agency to design and construct a solid waste system, including transfer stations, solid waste disposal facilities and other facilities for the collection, treatment and disposal of solid waste in accordance with the solid waste management plan of Morris County, as amended from time to time.

# A. Basis of Presentation and Accounting

The Authority utilizes the accrual basis of accounting whereby revenue is recorded as earned and expenses are reflected as the liability is incurred. Operating revenue, such as charges for services result from exchange transactions associated with the principal activity of the Authority. Exchange transactions are those in which each party receives and gives up essentially equal value. Nonoperating revenue, such as subsidies and investment earnings, results from nonexchange transactions or ancillary activities. Nonexchange transactions, in which the Authority gives or receives value without directly receiving or giving equal value in exchange, generally do not occur, with the exception of investment earnings and interest expense.

All activities of the Authority are accounted for within a single proprietary (enterprise) fund. Proprietary funds are used to account for operations that are (a) financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenue earned and/or expenses incurred is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The accounting and financial reporting treatment applied to the Authority is determined by its measurement focus. The transactions of the Authority are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operations are included on the Statement of Net Position. Net position (i.e., totals assets and deferred outflows net of total liabilities and deferred inflows) are segregated into "Investment in capital assets" and "unrestricted" components.

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make certain estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the balance sheet date, and reported amounts of revenue and expenses during the reporting period. Estimates are used to determine depreciation expense, the allowance for doubtful accounts and certain claims and judgment liabilities, among other accounts. Actual results may differ from those estimates.

# Note 1 - Organization and Summary of Significant Accounting Policies (Cont'd)

# A. Basis of Presentation and Accounting (Cont'd)

# **Reporting Entity**

Governmental Accounting Standards Board ("GASB") Codification Section 2100, "Defining the Financial Reporting Entity" establishes standards to determine whether a governmental component unit should be included in the financial reporting entity. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. In addition, component units can be other organizations for which the nature and significance of their relationship with a primary government are such that exclusion would cause the reporting entity's financial statements to be misleading. The primary government is financially accountable if it appoints a voting majority of the organization's governing body and (1) it is able to impose its will on that organization or (2) there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the primary government. A legally separate, tax-exempt organization should be reported as a component unit of a reporting entity if all of the following criteria are met: (1) The economic resources received or held by the separate organization are entirely or almost entirely for the direct benefit of the primary government, its component units, or its constituents. (2) The primary government, or its component units, is entitled to, or has the ability to otherwise access, a majority of the economic resources received or held by the separate organization. (3). The economic resources received or held by an individual organization that the specific primary government, or its component units, is entitled to, or has the ability to otherwise access, are significant to that primary government. There were no additional entities required to be included in the reporting entity under the criteria as described above, in the current fiscal year. The Authority is a component unit of the County of Morris under the provisions of GASB Codification Section 2100.

## B. Grants

Recognition of revenue from grants is based on the accrual basis of accounting. Grant funds received before costs are incurred are recorded as unearned revenue.

Grant related expenditures incurred in advance of receipt of grant funds result in the recording of receivables and revenue. Grants not externally restricted and utilized to finance operations are identified as nonoperating revenue.

C. Inventories

The cost of inventories of supplies are recorded as expenses at the time individual items are purchased, since they are immaterial to the financial position and results of operations.

## D. Cash and Cash Equivalents

Amounts include petty cash, change funds, amounts on deposit, and short-term investments with original maturities of three months or less.

E. Investments

The Authority generally records investments at fair value and records the unrealized gains and losses as part of investment income. Fair value is the price that would be received to sell an investment in an orderly transaction between market participants at the measurement date.

#### Note 1 - Organization and Summary of Significant Accounting Policies (Cont'd)

#### E. <u>Investments</u> (Cont'd)

The Authority categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

#### F. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from the estimates.

#### G. Compensated Absences

A liability for compensated absences attributable to services already rendered and not contingent on a specific event that is outside the control of the employer and employee is accrued as employees earn the rights to the benefits.

Authority employees are granted varying amounts of vacation and sick leave in accordance with the Authority's various employee contracts/agreements. Upon termination, employees are paid for accrued vacation and sick leave. These employee contracts/agreements permit employees to accumulate unused sick leave and carry forward the full amount to subsequent years. Upon retirement, employees shall be paid by the Authority for the unused vacation and sick leave in accordance with the Authority's applicable employee contracts/agreements.

In the *Statement of Net Position*, the liabilities, whose average maturities are greater than one year, should be reported in two components – the amount due within one year and the amount due in more than one year. Compensated absences are accrued and reported as a liability in the period earned. The balance as of December 31, 2020 was \$472,070, which is included on the Statement of Net Position as a non-current liability.

#### H. Net Position

Net Position is the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources.

A deferred outflow of resources is a consumption of net position by the Authority that is applicable to a future reporting period. The Authority had deferred outflows of resources related to pensions and OPEB at December 31, 2020.

#### Note 1 - Organization and Summary of Significant Accounting Policies (Cont'd)

### H. <u>Net Position</u> (Cont'd)

A deferred inflow of resources is an acquisition of net position by the Authority that is applicable to a future reporting period. The Authority had deferred inflows of resources related to pensions and OPEB at December 31, 2020.

Net position is displayed in three components - investment in capital assets; restricted and unrestricted.

The investment in capital assets component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of borrowings that are attributable to the acquisition, construction, or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt also would be included in this component of net position.

The restricted component of net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets.

The unrestricted component of net position is the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of investment in capital assets or the restricted component of net position.

#### I. <u>Allowance for Uncollectible Accounts</u>

All receivables are reported at their gross values and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible. The allowance is established at the discretion of management of the Authority as deemed necessary based on prior collection history.

#### J. <u>Revenue Recognition</u>

Customers are billed monthly and revenue is recorded net of any discounts, assessments or abatements, if applicable.

#### K. Capital Contributions

Transmission and distribution system assets contributed to the Authority by installers are capitalized at the installers' costs, which approximate fair value at the time of the Authority's acquisition, and are recorded as capital contributions when received.

#### L. Storage Facilities

The Authority utilizes five storage facilities (Mine Hill, Mount Arlington and three in Randolph) for their water division. (See Note 12)

#### Note 1 - Organization and Summary of Significant Accounting Policies (Cont'd)

#### M. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the State of New Jersey Public Employees' Retirement System (PERS) and additions to/deductions from the PERS's net position have been determined on the same basis as they are reported by the PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Pension Plan investments are reported at fair value.

#### Note 2 - Capital Assets

Capital assets are recorded at cost and consisted of the following, as of December 31, 2019 and 2020:

	Beginning		(Decreases)/	Ending
	Balance	Increases	Adjustments	Balance
Capital Assets not Being Depreciated:				
Sites (Land)	\$ 2,801,724			\$ 2,801,724
Construction in Progress	2,829,742	\$ 1,231,019		4,060,761
Total Capital Assets Not Being Depreciated	5,631,466	1,231,019		6,862,485
Capital Assets Being Depreciated: Buildings, Building Improvements, Vehicles and Machinery and Equipment	60,175,465	546,321		60,721,786
Total Capital Assets	65,806,931	1,777,340		67,584,271
Less Accumulated Depreciation for: Buildings, Building Improvements, Vehicles and Machinery and Equipment	34,710,259	1,599,196		36,309,455
Capital Assets Net of Accumulated Depreciation	\$31,096,672	\$ 178,144	\$ -0-	\$31,274,816

Property and equipment are recorded at cost. Depreciation is provided on the straight-line method over the estimated useful lives of the respective assets. Maintenance and repairs are charged to expense as incurred; major renewals and betterments are capitalized. Capital assets are reviewed for impairment.

Major classes of property, plant and equipment and their estimated useful lives are summarized below:

	Estimated
	<u>Useful Life</u>
Vehicles	5 Years
Machinery and Equipment	15 Years
Transfer Stations	40 Years
Transmission Facilities	40 Years

#### Note 3 - <u>Service Contract</u>

A 1971 Service Contract between the Authority and the County of Morris requires the Authority to supply water to municipalities in the County and to establish such annual service charges to the County that will be sufficient to (1) pay or provide for the expenses of operations and maintenance of the water system and the principal of and interest on any and all bonds as the same become due; (2) maintain such reserves and sinking funds as may be required by the terms of any contract of the Authority or any bond resolution, or as may be deemed necessary or desirable by the Authority; and (3) comply in all respects to the terms and provisions of any bond resolution of the Municipal Authorities Law (N.J.S.A. 40:14B-1 et seq.).

### Note 4 - <u>Cash and Cash Equivalents and Investments</u>

Cash and cash equivalents include petty cash, change funds, amounts in deposits, money market accounts, and short-term investments with original maturities of three months or less.

The Authority classifies certificates of deposit which have original maturity dates of more than three months but less than twelve months from the date of purchase, as investments.

GASB requires disclosure of the level of custodial credit risk assumed by the Authority in its cash, cash equivalents and investments, if those items are uninsured or unregistered. Custodial risk is the risk that in the event of bank failure, the government's deposits may not be returned.

Interest Rate Risk – In accordance with its cash management plan, the Authority ensures that any deposit or investment matures within the time period that approximates the prospective need for the funds, deposited or invested, so that there is not a risk to the market value of such deposits or investments.

Credit Risk – The Authority limits its investments to those authorized in its cash management plan which are permitted under state statutes as detailed on the following page.

Custodial Credit Risk – The Authority's policy with respect to custodial credit risk requires that the Authority ensures that Authority funds are only deposited in financial institutions in which NJ municipalities are permitted to invest their funds.

#### Deposits:

New Jersey statutes require that authorities deposit public funds in public depositories located in New Jersey which are insured by the Federal Deposit Insurance Corporation, or by any other agency of the United States that insures deposits made in public depositories. Authorities are also permitted to deposit public funds in the State of New Jersey Cash Management Fund

New Jersey statutes require public depositories to maintain collateral for deposits of public funds that exceed insurance limits as follows:

The market value of the collateral must equal 5% of the average daily balance of collected public funds on deposit, and

In addition to the above collateral requirement, if the public funds deposited exceed 75% of the capital funds of the depository, the depository must provide collateral having a market value at least equal to 100% of the amount exceeding 75%.

### Note 4 - <u>Cash and Cash Equivalents and Investments</u> (Cont'd)

#### Deposits: (Cont'd)

All collateral must be deposited with the Federal Reserve Bank, the Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.

#### Investments:

New Jersey statutes permit the Authority to purchase the following types of securities:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the local unit or bonds or other obligations of school districts of which the local unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, issued by New Jersey school districts, municipalities, counties and entities subject to the "Local Authorities Fiscal Control Law" P.L. 1983, c. 313 (C.40A:5A-1 et seq.) Other bonds or obligations having a maturity date not more than 397 days from the date of purchase may be approved by the Division of Local Government Services in the Department of Community Affairs for investment by local units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
  - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a. or are bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, issued by New Jersey school districts, municipalities, counties and entities subject to the "Local Authorities Fiscal Control Law", P.L. 1983 c.313 (C.40A:5A-1 et seq.);
  - (b) the custody of collateral is transferred to a third party;
  - (c) the maturity of the agreement is not more than 30 days;
  - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
  - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

#### Note 4 - <u>Cash and Cash Equivalents and Investments</u> (Cont'd)

As of December 31, 2020, cash and cash equivalents and investments of the Morris County Municipal Utilities Authority consisted of the following:

		Checking/	Investments	
		Savings	Certificates	
Cash o	on Hand	Accounts	of Deposits	Total
\$	450	\$31,694,844	\$28,359,495	\$ 60,054,789

The carrying amount of the Morris County Municipal Utilities Authority cash and cash equivalents and investments at year end was \$60,054,789 and the bank balance was \$66,996,932.

#### Note 5 - <u>Transfer Station Services</u>

Commencing on January 1, 1995, the Authority took control over several key operational responsibilities at its two transfer stations, including all billing services, scale house operations, inspection, enforcement and overall management. The Authority also took control of the Haulers' escrow deposits. All Haulers who make more than 3 deliveries of waste to the transfer stations are required to maintain a cash escrow deposit with the Authority. J.P. Mascaro & Sons, an independent contractor, provides waste handling, facility maintenance, and transportation services associated with the two transfer stations.

### Note 6 - <u>State Flow Control Regulations</u>

On November 10, 1997, the U.S. Supreme Court denied a petition for certification in the <u>Atlantic Coast</u> case which gives full force and effect to the Third Circuit Court of Appeals' decision which invalidated New Jersey's waste flow system except to the extent that waste flow directives result from a competitive procurement process. Although the Authority is not a party in this litigation, the ruling potentially impacts the operations of the Authority.

The Authority submitted an Administrative Action dated December 9, 1997 to NJDEP in accordance with N.J.A.C. 7:26-6.11(b)a. The Administrative Action demonstrated that the Authority's procurement of both, the Easement Agreement for landfill capacity dated January 6, 1993 and the transfer station operations and transportation contract on November 7, 1997 satisfied the requirements of <u>Atlantic Coast</u> <u>Demolition and Recycling, Inc. v. Board of Chosen Freeholders</u>, 112 F.2d 652 (3d.Cir.2000) cert. denied November 10, 1997. By letter dated January 9, 1998, the NJDEP approved the Administrative Action. Thus, directed waste flow continues to be legally enforceable in Morris County.

#### Note 7 - <u>Risk Management</u>

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Workers compensation insurance and unemployment insurance are covered under the County of Morris. Health benefits are also covered under the County of Morris, however the Authority advances funds to Cigna to pay medical and prescription claims and administrative costs for Morris County Municipal Utilities Authority employees.

#### Note 7 - <u>Risk Management</u> (Cont'd)

The Authority is a member of the Morris County Insurance Fund. The Fund provides its members with Liability, Property, and Automobile Insurance. The Fund is a risk-sharing public entity risk pool that is both an insured and self administered group of governmental entities established for the purpose of providing low-cost insurance coverage for their respective members in order to keep local property taxes at a minimum.

As a member of the Fund, the Authority could be subject to supplemental assessments in the event of deficiencies. If the assets of the Fund were to be exhausted, members would become responsible for their respective shares of the Fund's liabilities.

The Fund can declare and distribute dividends to members upon approval of the Insurance Commissioners. These distributions are divided amongst the members in the same ratio as their individual assessment relates to the total assessment of the membership body.

The December 31, 2020 audit report of the Fund is not available as of the date of this report.

Summarized, selected financial information for the year ended December 31, 2019 for the Fund is as follows:

Total Assets	\$ 10,558,634
Net Position	\$ 6,924,983
Total Revenue	\$ 3,643,880
Total Expenses	\$ 3,855,007
Change in Net Position	\$ (211,127)
Members Dividends	\$ -0-

Financial statements for the Fund are available at the offices of the Morris County Treasurer:

County of Morris Administration & Records Building 4th Floor, CN 900 Morristown, NJ 07963

#### Note 8 - <u>Related Party Transactions</u>

The Authority and the County of Morris had several related party transactions throughout the year in the ordinary course of operations. Total reimbursements to the County were approximately \$1,090,557 for 2020 and \$2,669,262 for 2019 which consisted of medical claims, workers compensation and liability insurance, pension expense, vehicle maintenance and fuel, metered mail and various printing and office supplies.

#### Note 9 - Contractual Commitments

The Authority has entered into several contracts in the normal course of its business operations to provide solid waste and water services to their customers, including other local governments. Below is a summary of some of the significant contracts or agreements:

The Authority entered into a 5-year transfer station operations, transport and disposal contract with J.P. Mascaro and Sons with all-in fixed costs (inbound operations plus outbound transport and disposal) of \$68.32/ton terminating in December 2025.

The Authority has a long-term lease agreement with the Township of Parsippany-Troy Hills for the property used at the Parsippany-Troy Hills transfer station for weighing, staging, tarping and queuing operations.

After the conclusion of its five-year recycling marketing contract, the Authority entered into one-year index-based recycling marketing contracts with FCR, Morris, Inc. and Waste Management of New Jersey for the recycling of material it collects. This contract commenced in February 2021 and terminates at the end of January 2022.

The Authority contracts with MXI, Inc. with a total annual cost of \$440,000 for the management of household hazardous waste (HHW) accepted through the Authority's HHW program.

The Authority contracts with John Garcia Construction, Inc. to serve as an emergency water repair operator if and when emergency repairs are required for the water department.

#### Note 10 - Intraentity and Interfund Transfers

In the normal course of business, the Authority will, from time to time, authorize advances between accounts. During 2020, the Authority made no transfers between operating and capital accounts. There were no advances outstanding as of December 31, 2020.

#### Note 11 - Accounts Payable and Accrued Expenses

Accounts payable and accrued expenses were as follows:

	Operating	Pension Contribution Subsequent to the Measurement Date		Total
Due to State of New Jersey Vendors Contracts Payable Accrued Salaries and Benefits	\$ 5,194,203 295,886 536,166	\$	464,484	\$ 464,484 5,194,203 295,886 536,166
	\$ 6,026,255	\$	464,484	\$6,490,739

#### Note 12 - Storage Facilities

The Authority utilizes five water storage facilities (Mine Hill, Mount Arlington and three in Randolph) for their water division. Investment in the storage facilities totals \$3,399,305 which is included in Capital Assets.

#### Note 13 - Capital Contributions and Grants

The Authority periodically receives capital grants from certain governmental agencies to be used for various purposes connected with the planning, modernization, and expansion of facilities and equipment. Capital grants of the Authority are reported as non-operating revenue.

#### Note 14 - Environmental Matters

The Authority's past and present daily operations include activities which are subject to extensive federal and state environmental regulations. Compliance with these regulations has not had, nor does the Authority expect such compliance to have, any material effect upon expected capital expenses, financial condition or competitive position of the Authority. The Authority believes that its current practices and procedures comply with applicable regulations. The Authority's policy is to accrue environmental and related costs of a non-capital nature when it is both probable that a liability has been incurred and that the amount can be reasonably estimated. No such amounts have been accrued in these statements.

### Note 15 - Contingencies

The Authority is periodically involved in various lawsuits, claims, and grievances arising in the normal course of business, including claims for personal injury and personnel practices, property damage, and disputes over eminent domain proceedings. In the opinion of the General Counsel to the Authority, payment of claims by the Authority, for amounts not covered by insurance, in the aggregate, are not expected to have a material adverse effect on the Authority's financial position.

The Authority participates in federal and state assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. In the opinion of Authority Management, liabilities resulting from such disallowed expenditures, if any, will not be material to the accompanying financial statements.

## Note 16 - Long Term Liabilities

During the year ended December 31, 2020, the following changes occurred in liabilities reported in the financial statements:

	Balance 12/31/2019	Accrued	Retired	Balance 12/31/2020
Compensated Absences Payable Net Pension Liability Net OPEB Liability	\$ 425,810 6,809,539 34,933,784	\$ 49,984 114,465 3,876,931	\$ 3,724	\$ 472,070 6,924,004 38,810,715
	\$ 42,169,133	\$ 4,041,380	\$ 3,724	\$ 46,206,789

## Note 16 - Long Term Liabilities (Cont'd)

#### Net Pension Liability

The Public Employee's Retirement System (PERS) net pension liability is recorded in the current and long-term liabilities. The current portion of the net pension liability at June 30, 2020 is \$-0- and the long term portion is \$6,924,004. See Note 17 for further information on the PERS.

#### Net OPEB Liability

The liability for other postemployment benefit obligations is recorded in the current and long-term liabilities. The current portion of the liability at December 31, 2020 is \$-0- and the long-term portion is \$38,810,715. See Note 18 for further information on these benefits.

#### Note 17 - Pension Plans

Authority employees participate in a contributory, defined benefit public employee retirement system: the State of New Jersey Public Employee's Retirement System (PERS).

## Public Employees' Retirement System (PERS)

#### Plan Description

The State of New Jersey, Public Employees' Retirement System (PERS) is a cost-sharing multipleemployer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about the PERS, please refer to the Division's annual financial statements which can be found at <u>www.state.nj.us/treasury/pensions/annual-reports.shtml</u>.

#### **Benefits** Provided

The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service.

The following represents the membership tiers for PERS:

Tier	Definition
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Note 17 - Pension Plans (Cont'd)

#### Public Employees' Retirement System (PERS) (Cont'd)

Benefits Provided (Cont'd)

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to Tiers 1 and 2 members upon reaching age 60 and to Tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to Tier 4 members upon reaching age 62 and to Tier 5 members upon reaching age 65. Early retirement benefits are available to Tiers 1 and 2 members before reaching age 60, to Tiers 3 and 4 with 25 or more years of service credit before age 62 and Tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

#### Contributions

The contribution policy for PERS is set by N.J.S.A. 43:15A and requires contributions by active members and contributing members. The local employers' contribution amounts are based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets. Authority contributions to PERS amounted to \$429,895 for 2020.

The employee contribution rate was 7.50% effective July 1, 2018.

#### Pension Liabilities, Pension Expense and Deferred Outflows and Inflows of Resources Related to Pensions

At June 30, 2020, the Authority's liability was \$6,924,004 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2019 which was rolled forward to June 30, 2020. The Authority's proportion of the net pension liability was based on a projection of the Authority's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. At June 30, 2020, the Authority's proportion was 0.042%, which was an increase of 0.005% from its proportion measured as of June 30, 2019.

Note 17 - Pension Plans (Cont'd)

# Public Employees' Retirement System (PERS) (Cont'd)

Pension Liabilities, Pension Expense and Deferred Outflows and Inflows of Resources Related to Pensions (Cont'd)

For the year ended December 31, 2020, the Authority recognized actual pension expense in the amount of \$153,307. At June 30, 2020, the Authority reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferral Year	Amortization Period in Years	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes in Assumptions	2016	5.57	\$ 224,623	
	2017	5.48		\$ 655,415
	2018	5.63		643,006
	2019	5.21		510,639
	2020	5.16		1,090,086
			224,623	2,899,146
Changes in Proportion	2016	5.57		3,592
<u>-</u>	2017	5.48	60,482	-,
	2018	5.63	,	119,258
	2019	5.21		643,238
	2020	5.16		161,596
			60,482	927,684
Net Difference Between Projected and	2017	5.00	(84,728)	
Actual Investment Earnings on Pension	2018	5.00	(78,581)	
Plan Investments	2019	5.00	19,017	
	2020	5.00	380,960	
			236,668	
Difference Between Expected and Actual	2016	5.57	6,817	
Experience	2017	5.48	19,492	
1	2018	5.63	,	24,486
	2019	5.21	39,033	
	2020	5.16	60,733	
			126,075	24,486
Authority Contribution Subsequent to the				
Measurement Date	2020	1.00	464,484	
			\$ 1,112,332	\$ 3,851,316

# Note 17 - Pension Plans (Cont'd)

# Public Employees' Retirement System (PERS) (Cont'd)

# Pension Liabilities, Pension Expense and Deferred Outflows and Inflows of Resources Related to Pensions (Cont'd)

Amounts reported as deferred outflows of resources and deferred inflows of resources (excluding employer specific amounts including changes in proportion and the Authority contribution subsequent to the measurement date) related to pensions will be recognized in pension expense as follows:

Year Ending Ending June 30,	 Total
2021	\$ (868,836)
2022	(792,113)
2023	(452,673)
2024	(183,053)
2025	 (39,591)
	\$ (2,336,266)

## Actuarial Assumptions

The total pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation as of July 1, 2019 which was rolled forward to June 30, 2020. This actuarial valuation used the following actuarial assumptions:

Inflation Rate:	
Price	2.75%
Wage	3.25%
Salary Increases:	
Through 2026	2.00 - 6.00% based on years of service
Thereafter	3.00 - 7.00% based on years of service
Investment Rate of Return	7.00%

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee Mortality Table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and a 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2020.

The actuarial assumptions used in the July 1, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

Note 17 - Pension Plans (Cont'd)

# Public Employees' Retirement System (PERS) (Cont'd)

# Long Term Expected Rate of Return

In accordance with State statute, the long-term expected rate of return on pension plan investments (7.00% at June 30, 2020) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the Board of Trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Best estimates of arithmetic real rates of return for each major asset class included in PERS' target asset allocation as of June 30, 2020 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
U.S. Equity	27.00%	7.71%
Non-U.S. Developed Market Equity	13.50%	8.57%
Emerging Markets Equity	5.50%	10.23%
Private Equity	13.00%	11.42%
Real Assets	3.00%	9.73%
Real Estate	8.00%	9.56%
High Yield	2.00%	5.95%
Private Credit	8.00%	7.59%
Investment Grade Credit	8.00%	2.67%
Cash Equivalents	4.00%	0.50%
U.S. Treasuries	5.00%	1.94%
Risk Management Strategies	3.00%	3.40%

## **Discount Rate**

The discount rate used to measure the total pension liability was 7.00% as of June 30, 2020. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based upon 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

Note 17 - Pension Plans (Cont'd)

# Public Employees' Retirement System (PERS) (Cont'd)

# Sensitivity of the Authority's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the Authority's proportionate share of the collective net pension liability as of June 30, 2020 calculated using the discount rate as disclosed below, as well as what the Authority's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

	J	une 30, 2020				
		At 1%	1	At Current		At 1%
	Decrease Discount Rate			Increase		
		(6.00%)	(7.00%)		(8.00%)	
Authority's proportionate share of the Net Pension Liability	\$	8,696,848	\$	6,924,004	\$	5,391,330

# Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued PERS financial statements.

# Note 18 - Post-Retirement Benefits Other Than Pensions

## General Information about the Authority's OPEB Plan

The Authority provides post-retirement benefits, as follows, to Authority employees who meet the following criteria:

- 1. Retire after 25 or more years of service with a New Jersey State Retirement System and with at least 15 years of service with the Authority;
- 2. Retire after attainment of age 62 with at least 15 or more years of service with the Authority and/or County of Morris, for employees hired on or before November 1, 2012 (or later for certain collective bargaining agreements); or
- 3. Retire under a disability retirement from the New Jersey State Retirement System.

Benefits are provided to the retiree and, if the retiree was hired prior to a certain date, the spouse as well depending on the employee's union affiliation or whether the employee is not affiliated with a union. If the spouse is covered, benefits continue to the surviving spouse after the death of the retiree.

Certain employees hired after certain dates are not eligible for postretirement healthcare benefits. This depends on the union the employee is affiliated with or whether the employee is not affiliated with a union.

# Note 18 - Post-Retirement Benefits Other Than Pensions (Cont'd)

# Plan Description and Benefits Provided

Medical benefits are provided thru fully-insured plans with CIGNA. There are two plans offered to retirees: a PPO plan and an HMO plan. Effective January 1, 2020, prescription drug benefits changed to fully insured coverage with CIGNA. There is a 3-tier co-pay of \$1/\$20/\$35 for retail and \$2/\$40/\$70 for mailorder. Medicare benefits coordinate with Medicare primary and the County plan secondary for retirees eligible for Medicare. Medicare eligible retirees and dependents are required to enroll in Medicare Part B. The County reimburses Medicare eligible retirees and spouses for the full cost of the Medicare Part B premium.

# Contributions

The Authority's portion of postretirement benefits is funded on a pay-as-you-go basis from the operating budget. During 2020 and 2019, the Authority had approximately 26 and 27 employees who met eligibility requirements and recognized expenses of approximately \$595,271 and \$626,675 as reimbursements to the County of Morris, respectively.

Any employee who retirees after satisfying the eligibility requirements who had less than 20 years of NJ State Retirement System service as of June 28, 2011, shall be required to contribute toward the cost of postretirement healthcare. The retiree contributions are based on a percentage of the postretirement healthcare cost. The contribution percentages vary based on coverage tier and pension amounts, based on the below table:

Retirees Share of Benefit Related Costs							
Single	Member/Spouse						
4.50%	3.50%						
5.50%	3.50%						
7.50%	4.50%						
10.00%	6.00%						
11.00%	7.00%						
12.00%	8.00%						
14.00%	10.00%						
20.00%	15.00%						
23.00%	17.00%						
27.00%	21.00%						
29.00%	23.00%						
32.00%	26.00%						
33.00%	27.00%						
34.00%	28.00%						
35.00%	30.00%						
35.00%	35.00%						
	Single 4.50% 5.50% 7.50% 10.00% 11.00% 12.00% 14.00% 20.00% 23.00% 23.00% 32.00% 33.00% 34.00% 35.00%						

# Note 18 - Post-Retirement Benefits Other Than Pensions (Cont'd)

# Employees Covered by Benefit Terms

As of January 1, 2020, there was a total of 91 active employees and retirees, reflecting the sum of 64 active employees and 27 retirees and surviving spouses.

# **Total OPEB Liability**

The Authority's Total OPEB liability of \$38,810,715 was measured as of December 31, 2020 and was determined by an actuarial valuation as of January 1, 2020.

# Actuarial Assumptions and Other Inputs

The total OPEB liability in the January 1, 2020 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Discount Rate	2.75% at December 31, 2019
	2.15% at December 31, 2020
Salary Increases	3.00% per year
Inflation Assumptions	2.00% per year

The selected discount rate was based on the Bond Buyer 20 Bond GO Index as of the measurement date, which represents the average of certain general obligation municipal bonds maturing in 20 years and having an average rating equivalent of Moody's Aa2 and Standard & Poor's AA.

Health Care		Pre 65	Post 65	Prescription	Medicare
Trend Rates	Year	Medical *	Medical *	Drug	Part B
Year 1 Trend	2020	5.50%	4.50%	6.75%	5.00%
Ultimate Trend	2026 & Later	4.50%	4.50%	4.50%	5.00%
Grading per Year		0.10% to 0.20%	None	0.25% to 0.50%	None

\* - The ultimate trend for Pre 65 Medical and Prescription Durg are reached in 2026.

Mortality rates were based on the following:

Pre-Retirement: PUB-2010 (G) Headcount-Weighted Healthy Employee Male/Female Mortality Projected with Scale MP-2020.

Post-Retirement: PUB-2010 (G) Headcount-Weighted Healthy Annuitant Male/Female Mortality Projected with Scale MP-2020.

Disabled: PUB-2010 (G) Headcount-Weighted Disabled Employee Male/Female Mortality Projected with Scale MP-2020.

# Note 18 - Post-Retirement Benefits Other Than Pensions (Cont'd)

# Changes in the Total OPEB Liability

	Total OPEB Liability
Balance at January 1, 2020	\$ 34,933,784
Changes for Year:	
Service Cost	796,450
Interest Cost	973,004
Benefit Payments	(696,518)
Actuarial Assumption Changes	2,623,171
Actuarial Demographic Gain	180,824
Net Changes	3,876,931
Balance at December 31, 2020	\$ 38,810,715

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the total OPEB liability of the County as well as what the County's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage lower (1.15 percent) or 1 percentage higher (3.15 percent) than the current discount rate:

	Decer	mber 31, 2020				
	1%					1%
		Decrease Discount Rate				Increase
		(1.15%) (2.15%)				(3.15%)
Total OPEB Liability	\$	46,712,913	\$	38,810,715	\$	32,681,691

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following presents the total OPEB liability of the Authority as well as what the Authority's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage lower or 1 percentage higher than the valuation healthcare cost trend rates:

	Decen	mber 31, 2020					
				Valuation			
		1%		Healthcare		1%	
		Decrease		Trend Rates		Increase	
Total OPEB Liability	\$	31,970,489	\$	38,810,715	\$	47,834,256	

# Note 18 - Post-Retirement Benefits Other Than Pensions (Cont'd)

# OPEB Expense and Deferred Outflows and Inflows of Resources Related to OPEB

For the year ended December 31, 2020, the Authority's OPEB expense was \$2,613,804 as determined by the actuarial valuation.

At December 31, 2020 the Authority had deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferral Year	Amortization Period in Years	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual demographic experience	2018 2019 2020	5.00 5.00 4.00	\$    1,176 135,618	\$ 400,165
Changes of assumptions	2018 2019 2020	5.00 5.00 4.00	3,484,397 1,967,378	1,636,846
			\$ 5,588,569	\$ 2,037,011

Amounts reported as deferred outflows and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ending December 31,	Total
2020	\$ 717,286
2021	717,286
2022	2,116,985
2023	-0-
2024	-0-
Thereafter	
	\$ 3,551,558

# Note 19 - Net Position Designations

The Authority made the following designations of unrestricted net position as of December 31, 2020:

Renewal and Replacement	\$ 5,497,250
Contractual Obligations	940,000
Operation and Maintenance - Reserve	2,317,033
Future Capital Improvements	 750,000
	\$ 9,504,283

# Note 20 - Subsequent Event

The COVID-19 outbreak in the United States and specifically in New Jersey continues to have an impact on the Authority's operations and finances. Public access to the Authority's office continues to be restricted. Though the impact on the Authority's finances cannot be reasonably estimated at this date, the following is likely to continue through at least mid-year 2021: Interest on investments, curbside recycling revenue and transfer station tipping fee revenue continue to be negatively impacted compared to years previous to 2020.

# MORRIS COUNTY MUNICIPAL

# UTILITIES AUTHORITY

# REQUIRED SUPPLEMENTARY INFORMATION AND

SUPPLEMENTARY INFORMATION

Schedule 1

# MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY REQUIRED SUPPLEMENTARY INFORMATION SCHEDULES SCHEDULE OF AUTHORITY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY PUBLIC EMPLOYEES RETIREMENT SYSTEM LAST SIX YEARS

		Authority's proportion of the net pension liability 0.045	Authority's proportionate share of the net pension liability	Authority's covered employee payroll	Authority's proportionate share of the net pension liability as a percentage of its covered employee payroll	Plan fiduciary net position as a percentage of the total pension liability
	2015	0.0455600221%	10,227,312	2,790,127	366.55%	47.93%
	2016	0.0447769470%	\$ 13,26	\$ 2,60	50	4
		9470%	13,261,652	2,606,640	508.76%	40.14%
	2017	0.04206	\$ 9,3	\$ 2,8		
Year Ending June 30,	17	0.0420625934%	9,791,506	2,889,347	338.88%	48.10%
g June 3(	5	0.0418	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	3 3		
,	2018	0.0418100583%	8,232,200	3,053,428	269.61%	53.60%
	7	0.037	\$	S		
	2019	0.0377920166%	6,809,539	3,198,643	212.89%	56.27%
		0.042	S	S		
	2020	0.0424592701%	6,924,004	3,041,043	227.69%	58.32%

Note: This schedule does not contain ten years of information as GASB No. 68 was implemented during the year ended December 31, 2015.

Schedule 2

# MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY REQUIRED SUPPLEMENTARY INFORMATION SCHEDULES SCHEDULE OF AUTHORITY CONTRIBUTIONS PUBLIC EMPLOYEES RETIREMENT SYSTEM LAST SIX YEARS

						Year Ending June 30,	ig Jun	e 30,					
		2015		2016		2017		2018		2019		2020	
Contractually required contribution	\$	279,048	\$	391,694	$\mathbf{S}$	397,792	$\mathbf{S}$	395,673	$\mathbf{S}$	417,958	$\boldsymbol{\diamond}$	429,895	
Contributions in relation to the contractually required contribution		(279,048)		(391,694)		(397,792)		(395,673)		(417,958)		(429,895)	
Contribution deficiency/(excess)	Ś	-0-	Ś	-0-	S	-0-	S	-0-	$\boldsymbol{\diamond}$	-0-	S	-0-	
Authority's covered employee payroll	S	2,713,266	S	2,670,880	$\boldsymbol{S}$	2,967,799	$\mathbf{S}$	3,238,119	$\boldsymbol{\diamond}$	3,087,834	$\boldsymbol{S}$	3,018,761	
Contributions as a percentage of covered employee payroll		10.28%		14.67%		13.40%		12.22%		13.54%		14.24%	

Note: This schedule does not contain ten years of information as GASB No. 68 was implemented during the year ended December 31, 2015.

# MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY REQUIRED SUPPLEMENTARY INFORMATION SCHEDULES SCHEDULE OF CHANGES IN THE AUTHORITY'S NET OPEB LIABILITY AND RELATED RATIOS OTHER POST-RETIREMENT BENEFITS LAST THREE YEARS UNAUDITED

	Year Ending December 31,				
		2018	 2019		2020
Total OPEB Liability:					
Service Cost	\$	817,723	\$ 645,980	\$	796,450
Interest Cost		1,124,567	1,199,635		973,004
Benefit Payments		(559,905)	(603,696)		(696,518)
Actuarial Assumption Changes		(4,092,118)	5,807,327		2,623,171
Actuarial Demographic Gain		(1,000,411)	 1,960		180,824
Net Change in Total OPEB Liability		(3,710,144)	7,051,206		3,876,931
Total OPEB Liability - Beginning		31,592,722	27,882,578		34,933,784
Total OPEB Liability - Ending	\$	27,882,578	\$ 34,933,784	\$	38,810,715
Plan Fiduciary Net Position:					
Employer Contributions	\$	559,905	\$ 603,696	\$	696,518
Benefit Payments		(559,905)	 (603,696)		(696,518)
Net Change in Plan Fiduciary Net Position		-0-	-0-		-0-
Plan Fiduciary Net Position - Beginning		-0-	-0-		-0-
Plan Fiduciary Net Position - Ending		-0-	 -0-		-0-
Authority's Net OPEB Liability	\$	27,882,578	\$ 34,933,784	\$	38,810,715
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability		N/A	N/A		N/A
Authority's Covered Employee Payroll	\$	3,053,428	\$ 3,198,643	\$	3,041,043
Authority's Net OPEB Liability as a Percentage of Covered Employee Payroll		10.95%	9.16%		7.84%

Note: This schedule does not contain ten years of information as GASB No. 75 was implemented during the year ended December 31, 2018

Schedule 4

# MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY REQUIRED SUPPLEMENTARY INFORMATION SCHEDULES SCHEDULE OF AUTHORITY CONTRIBUTIONS OTHER POST-RETIREMENT BENEFITS LAST THREE YEARS

	Year ending December 31,				
		2018	 2019		2020
Actuarially Determined Contribution	\$	559,905	\$ 603,696	\$	696,518
Contributions in Relation to the Actuarially Determined Contribution		559,905	 603,696		696,518
Contribution Deficiency (Excess)	\$	-0-	\$ -0-	\$	-0-
Authority's Covered Employee Payroll	\$	3,238,119	\$ 3,087,834	\$	3,018,761
Contributions as a Percentage of Covered Employee Payroll		17.29%	19.55%		23.07%

Schedule 5

# MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY NOTES TO REQUIRED SUPPLEMENTARY INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2020

# A. PUBLIC EMPLOYEES' RETIREMENT SYSTEM

# Benefit Changes

There were none.

# Changes of Assumptions

The discount rate changed from 6.28% as of June 30, 2019 to 7.00% as of June 30, 2020.

The July 1, 2018 actuarial valuation utilized the following mortality rate assumptions: Morality improvement is based on Scale MP-2019.

The July 1, 2019 actuarial valuation utilized the following mortality rate assumptions: Morality improvement is based on Scale MP-2020.

# **B. AUTHORITY'S OPEB PLAN**

Benefit Changes

There were none.

Changes of Assumptions

The discount rate changed from 2.75% as of December 31, 2019 to 2.15% as of December 31, 2020.

The mortality assumption was revised from scale MP-2019 to the recently published mortality improvement scale MP-2020 as of December 31, 2020.

# MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY SCHEDULE OF REVENUE AND EXPENSES COMPARED TO BUDGET YEAR ENDED DECEMBER 31, 2020 (With Comparative Totals for 2019)

				Budget				
		Original	1	After Mod-		2020		2019
D		Budget		ification		Actual		Actual
Revenue: Fund Balance Utilized	¢	2 495 227	¢	2 495 227	¢	2 195 227		
	\$	2,485,337 3,891,700	\$	2,485,337	\$	2,485,337 4,690,409	¢	4 064 424
Water Charges				3,891,700			\$	4,064,424
Tipping Fees		43,391,250		43,391,250		41,400,310		41,924,164
Vegetative Waste Receipts		553,158		553,158		541,742		503,776
Interest Earned on Investments		630,000		630,000		653,750		988,988
Other Receipts - Water		10,000		10,000		7,066		7,330
Other Receipts - Solid Waste		22 500		22 500		116,837		40,667
Household Hazardous Waste		23,500		23,500		20,168		27,029
Curbside Recycling Receipts		1,692,845		1,692,845		1,666,206		2,268,820
State of NJ Grant Revenue:								
Clean Communities Grant				91,274		58,355		119,703
Recycling Enhancement Grant		265,142		300,972		300,972		360,049
	\$	52,942,932	\$	53,070,036	\$	51,941,152	\$	50,304,950
Water Division Expenses:								
Salaries:								
Administration	\$	257,390	\$	227,390	\$	173,447	\$	153,485
Operating		395,440		395,440	•	347,701		352,818
1 0		652,830		622,830		521,148		506,303
Other Expenses:								
Legal		60,000		90,000		75,190		51,721
Audit		16,000		16,000		12,630		12,383
Employee Benefits		593,068		593,068		616,620		385,965
Administrative and Insurance		93,503		93,503		78,710		73,753
Engineering and Professional Services		295,000		295,000		191,530		443,211
Legal Advertising		3,000		3,000		264		821
Travel and Training		2,500		2,500				213
Office Supplies		12,000		12,000		4,959		4,173
Equipment		25,000		25,000		2,180		6,785
Repairs and Replacements		80,000		80,000		47,496		53,831
Electric Power		700,000		670,000		547,410		599,515
Chlorine and Chemicals		22,000		22,000		13,830		12,371
Environmental Costs		15,000		15,000		7,770		12,616
Gasoline, Oil, etc.		15,000		15,000		7,898		12,079
Heating, Fuel, Oil, Boiler		10,000		10,000		7,465		8,761
Telephone, Lease Lines, Laboratory		30,000		30,000		27,400		26,067
Provision for Depreciation (Non-Budgeted)		,		,		840,488		843,101
Capital Improvements		2,835,000		2,835,000		252,895		33,420

Schedule 6 2 of 3

# MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY <u>SCHEDULE OF REVENUE AND EXPENSES</u> <u>COMPARED TO BUDGET</u> <u>YEAR ENDED DECEMBER 31, 2020</u> <u>(With Comparative Totals for 2019)</u> (Continued)

Budget 2019 Original After Mod-2020 Budget ification Actual Actual Water Division Expenses (Cont'd): Other Expenses (Cont'd): Real Estate Taxes \$ 135,000 \$ \$ 123,212 \$ 121,804 135,000 24,718 Fees and Permits 30,000 30.000 29,130 SMCMUA Water Agreement 778,936 778,936 710,273 678,735 Vehicle Replacement 7,500 7,500 1,650 5,041 Laboratory Analysis 20,000 20,000 18,111 28,922 Tools and Equipment 5,000 5,000 481 1,759 Tools and Equipment Repairs 2,000 2,000 184 51 Uniforms 5.000 5.000 2.820 3.031 Minor Construction 25,000 55,000 40,377 6,800 Administration Building Rent 6,800 6,614 6,800 40,000 40,000 21,248 Facility Maintenance 19,863 Tipping Fees 500 500 266 Water and Sewer Fees 1,400 1,400 109 122 Other Postemployment Benefits (Non-budgeted) 287,593 207,790 5,864,207 5,894,207 3,972,391 3,683,834 **Total Water Division Expenses** 6,517,037 6,517,037 4,493,539 4,190,137 Solid Waste Division Expenses: Salaries: Administration 754.983 764.983 712.680 749.329 Operating 2,566,411 2,566,411 2,287,189 2,377,777 3,321,394 3,331,394 2,999,869 3,127,106 Other Expenses: 40,000 40,000 37,890 Audit 37,148 2,554,710 2,554,710 2,643,963 **Employee Benefits** 1,898,514 Administrative and Insurance 270,511 270,511 240,129 221,859 Travel and Training 28,415 28,415 11,729 157 Office and Computer Equipment 13,150 33,150 32,834 4,737 Office Supplies 23,000 23,000 16,975 17,012 Legal 150,000 120,000 90,409 46,747 Consulting Engineer 20,000 20,000 2,729 4,250 Legal Advertising 10,750 10,750 7,347 3,398 Gasoline, Oil, etc. 4,000 4,000 855 1,048 Telephone, Lease Lines, Laboratory 9.000 9.000 8.325 8,959 Spare Parts and Maintenance 71,403 71,403 55,815 36,954

Schedule 6 3 of 3

# MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY SCHEDULE OF REVENUE AND EXPENSES COMPARED TO BUDGET YEAR ENDED DECEMBER 31, 2020 (With Comparative Totals for 2019)

(Continued)

			Budget				
		Original	After Mod-		2020		2019
		Budget	ification		Actual		Actual
Solid Waste Division Expenses (Cont'd):							
Expenses (Cont'd):							
Other Expenses (Cont'd):							
Vehicle Maintenance	\$	2,500	\$ 2,500			\$	236
Provision for Depreciation (Non-Budgeted)				\$	758,708		643,295
Vegetative Waste Costs		444,200	444,200		286,071		284,840
Household Hazardous Waste		411,000	446,830		220,306		9,543
Curbside Recycling		1,134,750	1,134,750		465,548		542,004
Project Reserve		1,554,800	1,554,800				
Special Projects		35,000	35,000		14,827		9,174
Fees and Permits		17,000	17,000		13,228		12,903
Administration Building Rent		21,220	21,220		21,220		20,223
Par-Troy Lease Agreement		231,000	231,000		226,172		221,557
Operation and Maintenance - Transfer							
Station		34,582,530	34,582,530		31,345,613		31,156,282
Operation and Maintenance Reserve		1,475,562	1,475,562				
Other Postemployment Benefits (Non-budget	ed)				1,629,693		1,177,480
Clean Communities Grant Expenses			91,274		58,355		119,703
Recycling Enhancement Grant					300,972		360,049
		43,104,501	 43,221,605		38,489,713		36,838,072
Total Solid Waste Division			 				
Expenses		46,425,895	 46,552,999		41,489,582		39,965,178
	\$	52,942,932	\$ 53,070,036	\$	45,983,121	\$	44,155,315
		<u> </u>	 <u> </u>		<u> </u>		<u> </u>
Revenue Over/(Under) Expenses				\$	5,958,031	\$	6,149,635
Less: Unrestricted Fund Balance Utilized				+	2,485,337	-	- , ,
Net Income				\$	3,472,694	\$	6,149,635

# MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY SCHEDULE OF REVENUE, EXPENSES AND CHANGES IN NET POSITION - WATER DIVISION AND SOLID WASTE DIVISION FOR THE YEAR ENDED DECEMBER 31, 2020

	Total	Water Division	Solid Waste Division
Operating Revenue:	<b>•</b> • • • • • • • • • • • • • • • • • •	<b>•</b> • • • • • • • • • • • • • • • • • •	
Water Charges	\$ 4,690,409	\$ 4,690,409	<b>* * * * * * * * * *</b>
Tipping Fees	41,400,310		\$ 41,400,310
Vegetative Waste Receipts	541,742		541,742
Other Receipts - Water Division	7,066	7,066	
Other Receipts - Solid Waste Division	116,837		116,837
Household Hazardous Waste	20,168		20,168
Curbside Recycling Receipts	1,666,206		1,666,206
Total Operating Revenue	48,442,738	4,697,475	43,745,263
Operating Expenses:			
Water Division Expenses	3,653,051	3,653,051	
Solid Waste Division Expenses	40,730,874		40,730,874
Depreciation	1,599,196	840,488	758,708
Total Operating Expenses	45,983,121	4,493,539	41,489,582
Operating Income	2,459,617	203,936	2,255,681
Nonoperating Revenue:			
State of NJ Grant Revenue:			
Clean Communities Grant	82,121		82,121
Recycling Enhancement Grant	300,972		300,972
Interest Earned on Investments	653,750	82,265	571,485
Total Nonoperating Revenue	1,036,843	82,265	954,578
Change in Net Position Before Other Items	3,496,460	286,201	3,210,259
Other Items:			
Cancellation of Prior Year Accounts Receivable	(52)		(52)
Cancellation of Prior Year Accounts Payable	13,033	12,941	92
Total Other Items	12,981	12,941	40
Change in Net Position	3,509,441	299,142	3,210,299
Net Position, Beginning of Year	37,269,658	24,732,662	12,536,996
Net Position, End of Year	\$ 40,779,099	\$ 25,031,804	\$ 15,747,295

# SINGLE AUDIT SECTION

MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED DECEMBER 31, 2020

NOT APPLICABLE

SEE ACCOMPANYING NOTES TO SCHEDULES OF EXPENDITURES OF FEDERAL AND STATE AWARDS

7		
S AUTHORITY	TE AWARDS	<u>2020</u>
AL UTILITIE	CHEDULE OF EXPENDITURES OF STATE AWARD:	YEAR ENDED DECEMBER 31, 2020
TY MUNICIP	F EXPENDITI	<b>X ENDED DE</b>
<b>40RRIS COUNTY MUNICIPAL UTILITIES AUTHORITY</b>	SCHEDULE O	YEAI

Cumulative Expenditures	\$ 300,972 300,972	95,063 101,199 38,140 234,402 \$ 535,374
Amount of Current Year Expenditures	\$ 300,972 300,972	23,766 20,215 38,140 82,121 \$ 383,093
Amount Received	<pre>\$ 300,972 300,972</pre>	91,274 91,274 \$ 392,246
Grant Award Amount	\$ 300,972	95,063 101,199 91,274
Grant Period m To	12/31/20	12/31/20 12/31/20 12/31/21
Grant From	01/01/20	01/01/18 01/01/19 01/01/20
State Grant Award Number	100-042-4910- 224-VREF-6010	765-042-4900- 005-V42Y-6010
State Program	Recycling Enhancement Grant	Clean Communities Grant
State Funding Department	Department of Environ- mental Protection	Department of Environ- mental Protection

SEE ACCOMPANYING NOTES TO SCHEDULES OF EXPENDITURES OF STATE AWARDS

# MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS YEAR ENDED DECEMBER 31, 2020

# Note 1. BASIS OF PRESENTATION

The accompanying schedules of expenditures of federal and state awards (the "schedules") include the federal and state grant activity of the Morris County Municipal Utilities Authority (the "Authority") under programs of the federal and state governments for the year ended December 31, 2020. The information in these schedules is presented in accordance with the requirements of the Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance") and New Jersey's OMB Circular 15-08, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid.* Because the schedules present only a selected portion of the operations of the Authority, they are not intended to and do not present the financial position, changes in net position or cash flows of the Authority.

# Note 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the accompanying schedules of expenditures of federal and state awards are reported on the cash basis of accounting. Such expenditures are recognized following the cost principles contained in Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts, if any, shown on the Schedules represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through identifying numbers are presented where available. The Authority has elected not to use the 10 percent de minimis indirect cost rate as allowed under the Uniform Guidance.

# Note 3. <u>RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS</u>

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports, as applicable.

200 Valley Road, Suite 300 Mt. Arlington, NJ 07856 973.298.8500

11 **L**awrence Road Newton, NJ 07860 973.383.6699

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<u>Report on Internal Control Over Financial Reporting</u> and on Compliance and Other Matters Based on an Audit of Financial Statements <u>Performed in Accordance with Government Auditing Standards</u>

# Independent Auditors' Report

The Honorable Chairman and Members of the Morris County Municipal Utilities Authority Randolph, NJ

We have audited, in accordance with auditing standards generally accepted in the United States of America, audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey ("the Division"), and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Morris County Municipal Utilities Authority (the "Authority") as of and for the year ended December 31, 2020, and the related notes to the financial statements, which comprise the Authority's basic financial statements, and have issued our report thereon dated June 17, 2021.

# **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Authority's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. The Honorable Chairman and Members of the Morris County Municipal Utilities Authority Page 2

# **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mount Arlington, New Jersey June 17, 2021

NISIVOCCIA LLP

Man C. Lee Certified Public Accountant Registered Municipal Accountant #562

# MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY SCHEDULE OF FINDINGS AND RESPONSES YEAR ENDED DECEMBER 31, 2020

# Summary of Auditors' Results:

- The Independent Auditors' Report expresses an unmodified opinion on the financial statements of the Authority.
- There were no material weaknesses or significant deficiencies disclosed during the audit of the financial statements as reported in the Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.
- No instances of noncompliance material to the financial statements of the Authority which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
- The Authority was not subject to the single audit provisions of the Uniform Guidance and New Jersey OMB's Circular 15-08 for the year ended December 31, 2020 as both state and federal grant expenditures were less than the single audit thresholds of \$750,000 identified in the Uniform Guidance and NJOMB 15-08.

Findings Relating to the Financial Statements which are required to be Reported in Accordance with Generally Accepted Government Auditing Standards:

- The audit did not disclose any findings required to be reported under Generally Accepted Government Auditing Standards

# Findings and Questioned Costs for Federal Awards:

- Not applicable since federal expenditures were below the single audit threshold.

# Findings and Questioned Costs for State Awards:

- Not applicable since state expenditures were below the single audit threshold.

# MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED DECEMBER 31, 2020

There were no prior year audit findings.

# COMMENTS AND RECOMMENDATIONS

# MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY COMMENTS AND RECOMMENDATIONS

# Contracts and Agreements Required to be Advertised Per N.J.S. 40A:11-4 et seq.

# N.J.S. 40A:11-3 states:

a. "When the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent when so authorized by ordinance or resolution, as appropriate to the contracting unit, of the governing body of the contracting unit without public advertising for bids, except that the governing body of any contracting unit may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to subsection b. of section 9 of P.L. 1971, c.198 (C.40A:11-9), the governing body of the contracting unit may establish that the bid threshold may be up to \$25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.

b. Any contract made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to subparagraph (i) of paragraph (a) of subsection (1) of section 5 of P.L. 1971, c.198 (C.40A: 11-5) may be awarded for a period not exceeding 12 consecutive months. The Division of Local Government Services shall adopt and promulgate rules and regulations concerning the methods of accounting for all contracts that do not coincide with the contracting unit's fiscal year.

c. The Governor, in consultation with the Department of the Treasury, shall, no later than March 1 of every fifth year beginning in the fifth year after the year in which P.L.1999, c.440 takes effect, adjust the threshold amount and the higher threshold amount which the governing body is permitted to establish, as set forth in subsection a. of this section, or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in section 2 of P.L.1971, c.198 (C.40A11-2), and shall round the adjustment to the nearest \$1,000. The Governor shall, no later than June 1 of every fifth year, notify each governing body of the adjustment. The adjustment shall become effective on July 1 of the year in which it is made."

N.J.S. 40A: 11-4 states: "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. The governing body of a contracting unit may, by resolution approved by a majority of the governing body and subject to subsections b. and c. of this section, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the governing body finds that it has had prior negative experience with the bidder."

Effective July 1, 2015 through June 30, 2020, the bid thresholds in accordance with N.J.S.A. 40A:11-3 are \$17,500 for a contracting unit without a qualified purchasing agent and \$40,000 for a contracting unit with a qualified purchasing agent. Effective July 1, 2020 and thereafter, the bid thresholds in accordance with N.J.S.A. 40A:11-3 are \$17,500 for a contracting unit without a qualified purchasing agent and \$44,000 for a contracting unit with a qualified purchasing agent.

The minutes indicated that bids were requested by public advertising and contracts awarded. The minutes also indicated that resolutions were adopted and advertised, authorizing the awarding of contracts or agreements for professional services per N.J.S. 40A:11-5.

# MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY <u>COMMENTS AND RECOMMENDATIONS</u> <u>(CONTINUED)</u>

# Contracts and Agreements Required to be Advertised Per N.J.S. 40A:11-4 et seq. (Cont'd)

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed. None were noted.

# Management Suggestions

# Effect on Internal Controls due to COVID-19

With the increased ability for certain work functions to be done remotely and the increased use of electronic payments and processes, it is suggested that the Authority routinely reviews the internal controls in place especially with respect to security of passwords as well as access rights to accounting software and bank information including bank wire transfers and the timely back-up of records.

# Sick and Vacation Leave

It is suggested that the Authority consult with its attorney to ensure that its negotiated labor contracts, individual employee agreements and employee policies, as applicable, are in accordance with New Jersey statutes regarding unused sick and vacation leave.

# Status of Prior Year Recommendations

There were no prior year audit findings.

# MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY SUMMARY OF RECOMMENDATIONS

There are no recommendations.

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